



**Minutes of the Homeless Coalition Policy Council Meeting  
8:30 a.m. January 18, 2006  
Magda Lawson Room, County Government Center**

**Members Present:**

Fifth District Supervisor Josie Gonzales  
Patricia L. Nickols, Community Action Partnership  
Andy Wingert, City of Ontario  
Doug Rowand, Arrowhead United Way  
Vici Nagel, High Desert Community Coalition  
Bill Mosley, San Bernardino County Veterans Affairs  
Paula Rae Espinoza, City of San Bernardino EDA

**Members Absent:**

Rebecca Stafford, Children's Fund  
Pastor David Kalke, Central City Lutheran Mission  
Mary L. Trost, EMQ Children & Family Services  
Lawrence Dale, City of Barstow  
Mildred Henry, PAL Center  
Paula Akompong, Habitat for Humanity  
Gary Morris, County Administrative Office  
Brian Turnbull, Department of Economic & Community Development  
Betty Ansley, Department of Public Health  
Major Russell Fritz, Salvation Army

**Staff Present:**

Naomi Norman, CAPSBC

**Guests Present**

Chris Mardis, Fifth District Field Representative  
June Hibbard, Department of Public Health  
Mark Uffer, County Administrative Office  
Tom Laurin, Community and Economic Development

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**I. WELCOME AND INTRODUCTIONS**

Patricia Nickols called the meeting to order at 8:40 a.m. and thanked everyone for their presence. The meeting was turned over to Supervisor Gonzales. She asked for self introduction and thanked everyone for coming

**II. APPROVAL OF MINUTES of January 18, 2006**

**MSC- Bill Moseley/Vici Nagel -Moved for the approval of minutes of the October 19, 2005 Homeless Coalition Policy Council Meeting as presented.**

**III. PRESENTATION to June Hibbard, Program Manager Dept of Public Health**

Supervisor Gonzales presented June Hibbard with a plaque and acknowledged her for 8 years of dedicated service as a member of the Homeless Policy Council. Ms. Hibbard gave a brief comment on her 42 years of working in various county programs. She said she is glad to be retiring but will continue to volunteer and contribute whatever she can to help the homeless.

Patricia Nickols also acknowledged June Hibbard for her commitment and for all that she has done to support CAPSBC and the homeless in San Bernardino County.

**IV. INFORMATIONAL ITEMS/UPDATES**

**HUD 2005 Funding Announcement**

Ms. Nickols announced that on December 20, 2005 HUD awarded \$1.33 Billion in Homeless Assistance Grants. On June 10, 2005 CAPSBC submitted an Associated Application to HUD and are pleased to announce that San Bernardino County received a total \$5,546,901 to provide Homeless services in San Bernardino County. There were 13 projects that received funding and two projects that were not successful. CAPSBC do not know why those projects were not funded, but will schedule a debriefing with HUD to discuss the application. Each year since 1994 CAPSBC has coordinated an associated application on behalf of San Bernardino County's Continuum of Care. This process has resulted in over \$38 million brought into this county for homeless assistance. One of the goals of this process is to encourage new agencies to provide services to the homeless. The role of CAPSBC is to screen the initial applications to see if the requirements outlined in the Request for Proposal are met; provide technical assistance to agencies; and submit the application to HUD. CAPSBC does not receive any administrative dollars for coordinating this application. CAPSBC is in the process of completing the Technical Submission for the Integrated Social Services Center. The

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deadline to have the Technical Submission to HUD is January 25, 2006. The 2006 HUD Super NoFA has not been announced. The announcement is usually made in late April.

**Homeless Management Information System (HMIS)**

Ms. Nickols informed the Policy Council that in 2001 HUD mandated each Continuum of Care to implement the HMIS in order for San Bernardino CoC to continue receiving funding. CAPSBC has contracted a software company AdsysTech, Inc. and will hire an Automated Systems Technician. There will be 25 agencies included in the first phase of implementation. The HMIS will allow agencies to track unduplicated clients and to improve the delivery of services across agencies. The servers have been ordered, and all agencies who will participate in the first phase are on board; trainings have been scheduled for agency staff who will be directly involved with HMIS. CAPSBC is finalizing the MOU's with participating agencies. The cost to get an agency on board is approximately \$2500. The goal of CAPSBC is to have the HMIS operational by the end of March 2006.

**Integrated Social Services Center**

CAPSBC was funded in 2004 for a total of \$1.9 million to implement an Integrated Social Services Center in the City of San Bernardino. The Integrated Social Services Center will provide services to the homeless in San Bernardino County in a "one stop" environment. The project will be replicated after the PATH MALL in Los Angeles, without the housing component. We will be relying on the two SRO grantees to provide the housing. We are in the final stage of completing the Technical Submission. The facility chosen for site control is a 21, 000 sq ft. building. We are in the process of finalizing the lease agreement. CAPSBC was awarded funds to lease a building for three years. Most landlords want to have lease agreements for five years. There will be several agencies that will provide various services like: the Superior Court, Social Action Health Clinic, County Mental Health, Personal Care Center and more. We will have an assessment center where the homeless will be processed by an Intake Specialist and referred to other partners housed in the Center. The goal of the Integrated Social Services Center is to bring together community based organizations, county departments, and other agencies to provide services to the homeless. Ms. Nickols acknowledged Fifth District Supervisor Gonzales and Congressman Lewis for their commitment and support of this project.

**Homeless Planning Meeting**

Supervisor Gonzales requested Tom Laurin, Director of the County's Community Development and Housing, to research the structure and the cost to become a lead agency. Supervisor Gonzales expressed her concerns regarding HUD funded agencies lack of accountability. She said that in order to see a change in the way we deal with homeless issues, cities in San Bernardino County need to support these efforts. Ms. Nickols suggested a HUD

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representative attend a meeting and explain what would be the structure of a lead agency in San Bernardino County. Supervisor Gonzales asked Ms. Nickols and Mr. Laurin to work together on developing a plan and the budget. Ms. Nickols recommended bringing on board a consultant. The consultant's primary task would be the implementation of the Homeless Summit.

**V. Open Discussion**

Supervisor Gonzales invited Mark Uffer, CAO of the County's Administrative Office, to hear what the Policy Council, CAPSBC and other cities are doing to address homelessness in San Bernardino County. Mr. Uffer expressed his concerns on how homelessness is address in this county. He offered his support and resources to see changes in the way homelessness is being addressed.

**VI. Announcements/Adjournment:**

Doug Rowand announced that on Thursday, January 19, 2006 there will be a meeting of the East Lake Project. The meeting will be at the Feldheym Library at 10:00 a.m.

The meeting was adjourned at approximately 10:00 a.m. The next meeting of the Homeless Coalition Policy Council is on April 19, 2006

Respectfully submitted,

Naomi Norman  
Program Specialist II